

**VILLAGE OF HAIGLER MINUTES FOR REGULAR MONTHLY BOARD MEETING INCLUDING
REORGANIZATION – DECEMBER 03, 2025**

The regular meeting of the Village of Haigler Board was held on December 03, 2025 at 7:00p.m. at the Village Board room. Notice of Meeting was posted in advance at the Haigler US Post Office, Family Market and Haigler Country Café. The Agenda for the meeting was posted and available at the Village office. Notice of this meeting, along with the Agenda, were delivered to the Board of Trustees in advance and a copy of their acknowledgement of receipt of said things is kept on file at the Village office.

Chairperson Irwin called the meeting to order at 7:00p.m. and stated that the meeting was an open meeting of the Village of Haigler, which abides by the Open Meetings Act in conducting business. A copy of the Open Meetings Act was displayed on the West wall of the Village Board room as required by state law.

Present by roll call vote were Board Members Haskell, Irwin, Gregory and Noffsinger. Absent: Tafoya. Others present were Superintendent James Thorn, Clerk/Treasurer Daniela Thorn, Clerk/Treasurer in training, Karen Testa and Chief Deputy Lucci. There were no public comments.

In Reports – Sheriff’s Department – The November Sheriff’s Dept. report was submitted in advance via email by Chief Deputy Lucci and handed out by the Clerk. Chief Deputy Lucci shared that the Department continues to manage a busy schedule. A copy of the Sheriff’s Report is kept on file at the Village office.

Dundy County Commissioner: No one was present to give a report.

Clerk: Daniela gave her clerk report from prepared notes, a copy of which is kept on file at the Village office. In regard to status of water/sewer/trash bill payments: A total of 10 Disconnect Notice letters for the month of October were mailed out on November 7th, 2025. One resident account made arrangements to promise to pay on November 24th and another resident made arrangements to promise to pay on November 25th and December 2nd; payment was received as promised. All other payments were received before the official water shut-off date of November 17th, 2025. A total of 22 Past Due Notice letters for bills that were due by November 15th, 2025 were mailed out on November 21st, 2025. Disconnect Notice letters will be mailed out December 8th, 2025 after checking in with SWPPD (who does our billing) for an update on payments. The official water shut-off date is December 17th, 2025. As a reminder, the Village office will be closed on Friday, December 26th.

Tobacco licenses will be handled in the month of December for local businesses including The Family Market and Bush Tire & Service, LLC. Applications will be completed, along with collecting the \$10.00 fee per license. Upon financial approval at the January Meeting, a total of \$320.00 will be sent to Dundy County-Stratton School District in January 2026 which includes \$300.00 from the one liquor license and \$20.00 for two tobacco licenses that will be issued in town. The USDA Annual Reporting request was sent to the Village in November. The following information was scanned and submitted through email on November 25th to include: Water Rate schedule with current Ordinance, List of the current Board Members, Bank Statement of the Water Reserve account, Balance Sheet as of Fiscal Year End September 30th, 2025, Profit & Loss Statement for the Fiscal Year 2024-2025, Water & Sewer Projects Year End Supplemental Information Sheet, Proof of LARM Insurance for Workers Compensation, Liability & Property and Proof of Fidelity Bond as Village Clerk.

Legislative Bill (LB781) requires treasurers of all counties and municipalities to “annually complete continuing education through a program approved by the Auditor of Public Accounts (APA), and proof of completion of such program shall be submitted to the Auditor of Public Accounts.” Except as otherwise provided, treasurers are required to complete 8 hours of APA-approved continuing education during each calendar year (January 1st to December 31st). The Certificate of Continuing Education must be received by the APA by no later than January 31 of the subsequent calendar year. This certificate must include documentation to support the attendance and/or completion of the course(s). The required continuing education hours will be completed online this month; Karen is not required to complete any hours this year due to still being in the probationary period. The 2024-2025 Workers’ Compensation Payroll Audit for the League Association of Risk Management

(LARM) is to be completed and returned no later than January 15, 2026; this is for the audited payroll period from October 01, 2024 to September 30, 2025; this will be completed and submitted in January.

Superintendent/Maintenance: James gave his Superintendent/Maintenance report from prepared notes, a copy of which is kept on file at the Village office. At the time of the meeting, Superintendent in training, Casey Richard, is in Grand Island for Class IV Water Operator license training and testing. Three faulty water meters and readers were replaced this past month. James has called the Department of Water, Energy & Environment (DWEE) to remind them to send testing kits for the Fourth quarter Reverse Osmosis filters and testing. Two Reverse Osmosis systems were installed this past month, along with one faulty Reverse Osmosis tank. Winterization of the irrigation systems at the Ballpark, Village building and main Park, along with the main Park bathrooms has been completed; the main Park bathrooms are closed until Spring of 2026. Winterization of the water tower pit, bulk water station, Wells 65-1 and 86-1 and various suspect meter pits throughout the Village has been completed. Preventative maintenance to include new filters, hydraulic fluids, oil, draining and replacing for the Village equipment including the tractors, mowers, vehicles and backhoe is ongoing. The clean-up of the Tree Dump was completed this past month. The coupler arrived for a shaft repair for a fire hydrant within the Village. Superintendent Thorn has been utilizing accumulated PTO and Vacation days through November and December; he will still be performing various job-related tasks to include assisting with Christmas light hanging and removal after the first of the year, water meter reading, RO system maintenance and all compliance requirements for clean drinking water through the month of December. Additionally, he will be available for all drinking water compliance, testing, etc. until Casey officially receives his Water Operator license. Once James is fully resigned, Casey will need to take action for the following: utilize Public Safety SubGrant monies awarded for the backup generator and the contracting for hookups of the Village building and shop, replace the fuel pump on the International Harvester dump truck, ensure there are RO filters on hand for the First quarter filter replacements, meet with Chairperson Irwin in January 2026 as part of the required annual Safety Committee meeting and ensure ninety-percent response on residential backflow surveys filed that are required every five years for municipalities by DWEE.

Haskell made a motion, seconded by Noffsinger, to approve the Minutes of the Regular Meeting held on November 05, 2025. Yes votes: Gregory, Irwin, Haskell and Noffsinger. Absent: Tafoya. Motion carried. A copy of the Minutes is kept on file at the Village office and also posted on the website.

Irwin made a motion, seconded by Gregory, to approve to pay the December 2025 Claims. Yes votes: Haskell, Noffsinger, Gregory and Irwin. Absent: Tafoya. Motion carried. A copy of the Claims is kept on file at the Village office.

Salaries	General (Superintendent/Trainee, Clerk/Treasurer/Trainee & Board Members)	\$9,284.42
IRS/941 payroll taxes (ACH)	General (941 payroll taxes)	\$2,677.31
Nebraska Department of Revenue (ACH)	General (NE Monthly Income/Payroll Taxes)	\$270.51
Dundy County Treasurer	General (Dundy County Sheriff Contract)	\$840.00
BWTelcom	General/FD (Telephone)	\$310.87
SWPPD	Utilities/Billing	\$1,017.18
St. Francis Equity	Street/Water/Sewer/Park/Fire (Gasoline)	\$81.45
American Ag Lab	Water (Testing)	\$55.12
Municipal Supply, Inc. Of Nebraska	Water (Repair/Maint.)	\$133.15
Frenchman Valley Coop	General (Utilities)	\$247.48
Waste Connections of NE, Inc.	Solid Waste (Contract)	\$2,568.46
NDWEE - Fiscal Services	Water Improvements (Payment)	\$4,537.41
NDWEE - Fiscal Services	Water Improvements (Payment)	\$3,965.58
Scoop Media	General (Publications)	\$111.09
NAPA Auto Parts	Street/Water/Sewer/Park/Fire (R/M)	\$129.74
James Thorn	General (Telephone)	\$15.00
Daniela Thorn	General (Mileage)	\$33.60
Pinnacle Bank - Insurance Account (Bank Transfer)	General (Insurance) to build acct for Annual LARM pymt	\$1,250.00
Pinnacle Bank - Water Improvement Account (Bank Transfer)	Water (to build acct for Annual USDA loan pymt)	\$1,100.00
Pinnacle Bank - Street Account (Bank Transfer)	Street (25% Hwy Allocation of November pymt received)	\$825.69
Pinnacle Bank - Street Account (Bank Transfer)	Street (Gravel reimbursement)	\$894.00
Pinnacle Bank - Credit Card (ACH)	Water (Postage/Stamps/Operating supply), General (Dues/Subs), Street/Water/Sewer/Park/Fire (R/M)	\$1,263.24
	TOTAL	\$31,611.30

Noffsinger made a motion, seconded by Haskell, to approve the December 2025 Treasurer's Report. Yes votes: Gregory, Irwin, Noffsinger and Haskell. Absent: Tafoya. Motion carried. A copy of the report is kept on file at the Village office.

The Village was awarded \$23,000 in Community Development Block Grant (CDBG) funds to create a Community Development Plan; next steps will be taken with West Central Nebraska Development District (WCNDD) once the grant monies are available in the Amplifund account.

Resolution #2025-08 was read and reviewed for the signing of the Year-End Certification of City Street Superintendent Form 2025 as required by Nebraska Department of Transportation (NDOT). Haskell made a motion, seconded by Noffsinger, to approve Resolution #2025-08 certifying Street Superintendent Chris A. Miller of Miller & Associates as the Village of Haigler's Street Superintendent between Jan. 01, 2025 and Dec. 31, 2025. Yes votes: Irwin, Noffsinger, Gregory and Haskell. Absent: Tafoya. Motion carried. The original copy of Resolution #2025-08 will be mailed to Nebraska Department of Transportation (NDOT) by the December 31st deadline, as required. A copy of the Resolution is kept on file at the Village office and also posted on the Village website.

RESOLUTION SIGNING OF THE YEAR-END CERTIFICATION OF CITY STREET SUPERINTENDENT 2025. RESOLUTION NO. 2025-08. Whereas: State of Nebraska Statutes, sections 39-2302, and 39-2511 through 39-2515 details the requirements that must be met in order for a municipality to qualify for an annual Incentive Payment; and Whereas: The State of Nebraska Department of Transportation (NDOT) requires that each incorporated municipality must annually certify (by December 31st of each year) the appointment(s) of the City Street Superintendent(s) to the NDOT using the Year-End Certification of City Street Superintendent form; and Whereas: the NDOT requires that each certification shall also include a copy of the documentation of the city street superintendent's appointment, i.e., meeting minutes; showing the appointment of the City Street Superintendent by their name as it appears on their License (if applicable), their License Number (if applicable), and Class of License (if applicable), and type of appointment, i.e., employed, contract (consultant, or interlocal agreement with another incorporated municipality and/or county), and the beginning date of the appointment; and Whereas: The NDOT also requires that such Year-End Certification of City Street Superintendent form shall be signed by the Mayor or Village Board Chairperson and shall include a copy a resolution of the governing body authorizing the signing of the Year-End Certification of City Street Superintendent form by the Mayor or Village Board Chairperson. Be it resolved that the Village Board Chairperson of Village of Haigler is hereby authorized to sign the attached Year-End Certification of City Street Superintendent completed form(s). Adopted this 3rd day of December, 2025 at Haigler, Nebraska.

Audit waiver information was reviewed and discussed. Haskell made a motion, seconded by Noffsinger, to approve Daniel D. Miller, CPA, PC to submit the audit waiver for Fiscal Year 2024-2025 to the state. Yes votes: Noffsinger, Irwin, Gregory and Haskell. Absent: Tafoya. Motion carried.

Discussion was had regarding the Village of Haigler being awarded the Public Safety SubGrant from the Nebraska Department of Water, Energy & Environment. Irwin made a motion, seconded by Noffsinger, to approve the award monies for the Public Safety SubGrant to be utilized for a backup generator for the Village building in time of electrical power outage(s). Yes votes: Gregory, Haskell, Irwin and Noffsinger. Absent: Tafoya. Motion carried.

Discussion was had regarding proration of water, sewer and trash billing; Southwest Public Power District (SWPPD), who does the Village's billing, does not do proration for any of the water, sewer and trash flat service fees.

The next Regular Meeting will be held January 07, 2026 starting at 7:00p.m.

Chairperson Irwin adjourned sine die at 8:07p.m.

Chairperson Irwin opened the annual Reorganization meeting at 8:07p.m. and stated that the meeting was an open meeting of the Village of Haigler, which abides by the Open Meetings Act in conducting business. A copy of the Open Meetings Act was displayed on the West wall of the Village Board room as required by state law. Present by roll call vote were Board Members Haskell, Noffsinger, Gregory and Irwin. Absent: Tafoya. Others present were Superintendent James Thorn, Clerk/Treasurer Daniela Thorn and Clerk/Treasurer in training, Karen Testa.

The meeting was then chaired by the Clerk; there being no new nominations for Chairperson, Noffsinger made a motion, seconded by Haskell, that nominations cease for Chairperson. Yes votes: Gregory, Noffsinger and Haskell. Abstain: Irwin. Absent: Tafoya. Motion carried. Haskell made a motion, seconded by Gregory, to approve Janelle Irwin to be the Chairperson for the year 2026. Yes votes: Noffsinger, Gregory and Haskell. Abstain: Irwin. Absent: Tafoya. Motion carried.

There being no new nominations for Vice-Chairperson, Haskell made a motion, seconded by Noffsinger, that nominations cease for Vice-Chairperson. Yes votes: Gregory, Irwin, Noffsinger and Haskell. Absent: Tafoya. Motion carried. Irwin made a motion, seconded by Gregory, to approve JoAnn Tafoya to be the Vice-Chairperson for the year 2026. Yes votes: Noffsinger, Haskell, Gregory and Irwin. Absent: Tafoya. Motion carried.

Chairperson Irwin then resumed chairing the meeting; Resolution #2025-09 Annual Appointments & Committees for 2026, was read and reviewed. Haskell made a motion, seconded by Noffsinger, to approve Resolution #2025-09 for Annual Appointments & Committees for 2026. Yes votes: Gregory, Irwin, Noffsinger and Haskell. Absent: Tafoya. Motion carried. The original copy of Resolution #2025-09 is kept on file at the Village office and also posted on the Village website.

RESOLUTION #2025-09. A RESOLUTION ESTABLISHING APPOINTMENTS AND COMMITTEES OF THE VILLAGE OF HAIGLER FOR THE 2026 CALENDAR YEAR. SECTION 1. Appointments shall be as follows:

APPOINTMENTS:

Village Maintenance Superintendent

Casey Richard

Street Superintendent

David K. Blau/Miller & Associates

License # S-1653; Class A; by Contract

Village Engineers

Miller & Associates – David K. Blau, License #S-1653; Class A

Village Clerk/Treasurer

Karen Testa

Utilities Collection Agent

Southwest Public Power District

Village Attorney

Ashley Spahn – Law Office of Ashley K. Spahn

Financial Institution

Pinnacle Bank

Trash Removal	Waste Connections of Nebraska, Inc.
Publications	Scoop Media News
Law Enforcement	Dundy County Sheriff's Department
Village Budget/CPA	Daniel D. Miller, CPA

SECTION 2. Standing Committees shall be as follows:

COMMITTEES:

Water & Sewer	Monte Noffsinger
Streets & Alleys	Keith Haskell
Parks & Ballfield	Sherri Gregory
Sanitation/Solid Waste	JoAnn Tafoya
Safety Committee	Casey Richard, Janelle Irwin

SECTION 3. All Resolutions or parts of Resolutions in conflict be and are hereby repealed.

PASSED AND APPROVED this 3rd day of December, 2025.

Haskell made a motion, seconded by Gregory, to approve Board Members Janelle Irwin, JoAnn Tafoya and newly Appointed Clerk/Treasurer for 2026, Karen Testa, as authorized signers for the year 2026 for all Village of Haigler financials and bank accounts to include Petty Cash, Pinnacle Business Credit Card, NOW Checking, Street Fund, Insurance Fund, Water Improvement, Water Improvement Reserve account and the CD (Certificate of Deposit). Yes votes: Noffsinger, Gregory and Haskell. Abstain: Irwin. Absent: Tafoya. Motion carried.

Chairperson Irwin adjourned the Reorganizational meeting at 8:25p.m. A complete copy of the Minutes is available for viewing at the Village office, or on the website at: www.haiglerne.com/boardoftrustees. Please be advised that the Clerk has within 10 working days after a Board Meeting to prepare the Meeting Minutes for public viewing; Minutes are approved at the next scheduled Board Meeting.

Signed, Daniela Thorn, Village Clerk (through December 31, 2025)

Chairperson, Janelle Irwin

Village Clerk, Daniela Thorn (2025 Clerk)

Village Clerk, Karen Testa (2026 Clerk)